



## REGISTRATION FORM – STUDIO PROGRAM

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Class	Dates	Tuition

Subtotal: \_\_\_\_\_

Donation: \_\_\_\_\_

Total: \_\_\_\_\_

Method of Payment:  Check  VISA  MasterCard  American Express

Card Number \_\_\_\_\_ Exp Date \_\_\_\_\_ Security Code \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_

**Fees and Payment**

A deposit of one-half of the tuition is required with registration in order to secure a spot. The remaining balance is due on or before the first day of class. Full payment is required before a student may attend any class.

**Refunds**

Classes with insufficient enrollment will be cancelled and fees refunded in full. Upon written cancellation received by PAC before the scheduled class start date, the student will be eligible to apply payments made to future classes within the academic school year, less a \$75 processing fee. Upon written cancellation received after the class begins, the student will be assessed a \$75 processing fee and be eligible to apply payments made, less a prorated amount for classes that have been offered, to classes within the academic year. No reapplication of funds after 50% of the class has been offered.

**Transfers**

If a transfer is requested *before* the class starts that you are transferring from, we transfer 100% of your funds. If a transfer is requested *after* the class starts that you are transferring from, the same rules apply as for refunds.

\_\_\_\_ I have read and understand the PAC Refund Policy.

\_\_\_\_ I understand that I am not enrolling in the Two-Year Professional Actor Training Program

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Portland Actors Conservatory**

**Mail:** 1436 SW Montgomery St. Portland, OR 97201-2557

**Phone:** 503-274-1717 **Email:** [pacinfo@actorsconservatory.com](mailto:pacinfo@actorsconservatory.com)